

**SCC Meeting**  
**Tuesday, October 20, 2020**  
**6:00 p.m.**

**Presenters: Susan Tanner-Whibbs, Jill Harvey, Craig Spencer, Jeffrey Raymer**

**1. Welcome & Introductions (Susan Tanner-Whibbs)**

- Susan Tanner-Whibbs, Principal of DDSB@Home 56
- Jill Harvey, VP of DDSB@Home 56 - introduction
- Isabella McConkey, Head Secretary - introduction
- Teacher Rep – Katie Churchill
- 2 Teacher Librarians - Jeff Raymer and Craig Spencer

**Details of Campus:**

- DDSB@Home has a total of 6 Campuses from Early Years to Secondary
- Our campus of approximately 2,200 students
- 103 staff
- Susan and Jill have been very active joining virtual classes and providing support during the start-up
- Susan, Jill, Isabella, Katie, Jeff and Craig are all happy to be on board to support the success of all student in the DDSB@Home program.

**2. Housekeeping Items (Jeff Raymer)**

- Question and answer session are available at bottom of screen
- Put questions in the box and we will try to get to those questions at the end
- If not S.C.C. related you can email in a more appropriate forum
- Nominees will have an opportunity to speak and you will be given screen and voice access
- Voting tonight the SCC positions
- We are using Zoom for this meeting
- Voting doesn't work if you log in through the browser only as the browser doesn't allow the pop-ups

**3. Parent Thought Exchange Feedback (Susan Tanner-Whibbs)**

- In September the DDSB sent out a Thought Exchange to get feedback from parents about how things were going with our virtual schools
- We heard from over 1000 families: we were happy to hear how excited, happy and satisfied parents and students are with our virtual schools
- Thank you to those parents who responded
- We look forward to working with the S.C.C. as they play a role in the success of the program

## ROLE OF THE SCC PRESENTATION FOR VOTING (Jill Harvey)

### The SCC will:

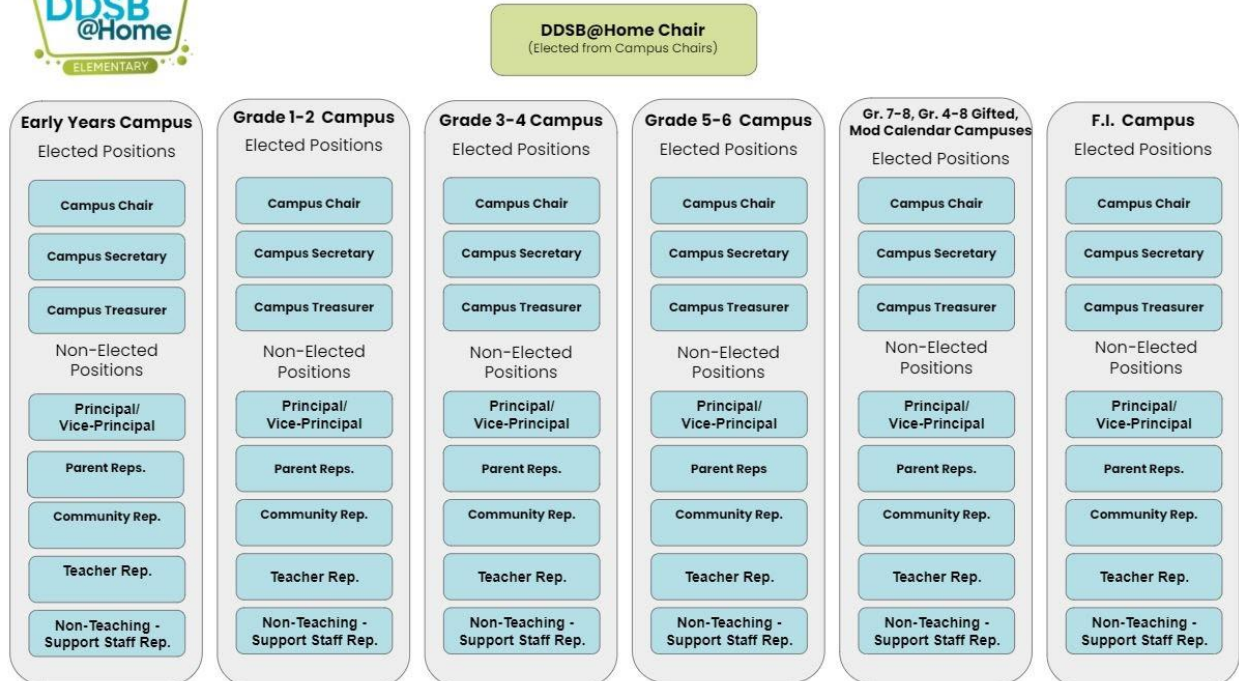
- Support student achievement and well-being;
- Enhance accountability between school and school community;
- Increase public confidence;
- Have an advisory role and provide input to the principal on educational topics and issues;
- Seek input from school community on educational topics and issues;
- Plan and support activities to increase active participation of parents.

## ORGANIZATIONAL CHART OF ALL CAMPUSES (Jill Harvey)

- Organization Chart Shown – 6 separate Campuses
- Once we create our by-laws we will communicate to our members regarding the policy on voting
- The DDSB@Home chair will be elected from among the co-chairs in each campus
- We will go through the election process of each of the 3 elected positions for our DDSB@Home 5-6 campus (Chair, Secretary and Treasurer)
- Nominees for each position will be asked to make a short address to you, explaining their interest in the position, after which you will have an opportunity to vote for the candidate of your choice



DDSB@Home S.C.C. Organizational Chart



## **VOTING FOR SCC POSITIONS TONIGHT FOR DDSBS@HOME 56 CAMPUS (Jill/Susan):**

- We will go through the election process of each of the 3 elected positions for our DDSB@Home 5-6 campus (Chair, Secretary and Treasurer)
- Nominees for each position will be asked to make a short address to you, explaining their interest in the position, after which you will have an opportunity to vote for the candidate of your choice

## **Chairperson Role & Nominees:**

### **Roles/Responsibilities**

- Call school community council meetings;
- Prepare the agenda for SCC meetings in collaboration with the school principal and share the agenda with the school community prior to meetings;
- Chair the SCC meetings;
- Ensure that minutes of SCC meetings are recorded and maintained;
- Participate in information and training programs;
- Communicate with the school principal and board staff;
- Ensure there is regular communication with the school community;

## **NOMINEES FOR CHAIR:**

- Nicole Johansen – not in attendance
- Leanne Verkley
- Betsy Ramsay – not in attendance

## **Presentation by Leanne Verkley as Nominee for Chair:**

- Introduction
- Submitted for 2 schools as she has children in different grade campuses in DDSB@Home (Grade 5 and Grade 8)
- Volunteers/involved in schools and all events
- Likes to be involved with students and her children
- Photos shared of home/family
- Interested in being involved in this new program
- Has been chair, secretary and treasurer in past SCC's (Chair last year)
- Only concern if contradictory to being a part of both campuses for children
- Large campus would like to look at the bylaws and rules
- **Susan** - If it's put in bylaws that a parent can be chair in more than 1 campus, then she can be a part of both

## **NOMINEE FOR SECRETARY**

### **Role and Responsibilities:**

- Keeps full and accurate accounts of the proceedings and transactions of all council meetings;
- Keeps accurate notes and minutes of all meetings and files them with the school administration for a period of up to 4 years;
- Provides copies of the minutes to the principal;
- Prepares any official correspondence that the Chairperson may request;
- Maintains a "Council File" containing copies of all minutes, council plans and progress;

- Reports any Council related information from the Ministry or Board, and a current copy of the by-laws;
- Provides an annual report of all Council activities to be distributed to all members;
- Provides an annual copy of the bylaws to all Council members by the third meeting of the year

1 Nominee: Suraj Radharkrishwan – not in attendance

### **NOMINEE FOR TREASURER**

#### **Roles/Responsibilities:**

- Ensures that accurate accounts, receipts, disbursements, and monthly bank reconciliations are maintained
- Assumes other duties as assigned
- Develops any budget proposals necessary for the operation of the School Community Council
- Prepares regular statements to be shared at all Council meetings
- Provides an annual report of all collections, disbursements and assets to be distributed to all members of the school community

1 Nominee: Rupal Patel – not in attendance

### **YOUR ELECTED SCC FOR DDSB@HOME 56 CAMPUS:**

***Chair – Leanne Verkley***

***Secretary – Suraj Radharkrishwan***

***Treasurer – Rupal Patel***

### **PARENT ENGAGEMENT PADLET (Jill Harvey) :**

- Padlet link during the meeting to share ideas, ask questions
- Click on link <https://padlet.com/jillharvey/>
- What can we do to support parent engagement in the new virtual learning environment and how can the SCC help the community feel connected to the school?
- Will be open after the meeting as well
- Will look at feedback and go from there
- Susan/Jill want to answer the Q&A either live or respond directly to the parent.

**Thank you for your time and support.  
We look forward to working with you as we continue to build our  
DDSB@Home Community. (Susan and Jill)**